

**BOARD OF EDUCATION  
WEST ESSEX REGIONAL SCHOOL DISTRICT  
SPECIAL MEETING  
October 20, 2021  
Board Secretary's Memorandum**

**EXECUTIVE SESSION: 6:30 PM**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

**OPEN MEETING:**

The Board will reconvene from Executive Session and Ms. Maryadele Wojtowicz, President, will preside and voice the call to order at 7:30 p.m.  
Pledge of Allegiance

**ROLL CALL:**

Ms. C. Egan  
Ms. A. Fahey  
Ms. J. Marcus  
Mr. F. Perrotti  
Mr. A. Rubinich  
Ms. D. Sacco-Calderone - Vice-President  
Ms. J. Skelton  
Mr. R. Stampone  
Ms. M. Wojtowicz - President

**Administration:**

Mr. Damion Macioci, Superintendent of Schools  
Ms. Melissa Kida, Board Secretary/Business Administrator

**PUBLIC NOTICE OF MEETING:**

Notice of the October 20, 2021 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on October 12, 2021 and The Star Ledger on the same day.

**West Essex Regional Board of Education**  
**AGENDA – October 20, 2021**

**CALL OF THE MEETING:**

The West Essex Regional Board of Education will meet in the West Essex High School auditorium on Wednesday, October 20, 2021 at 6:00 PM and will immediately enter into executive session to discuss a student matter. The Board will reconvene into public session at 6:30 p.m. for District Goal Setting/Review, Board Mentoring Manual update, and additional agenda items.

**ACTION WILL BE TAKEN**

**PUBLIC COMMENTS:**

Ms. Wojtowicz will open the floor to the public for comments on agenda items.

*(In accordance with Bylaw #0167, a copy of which is available on the District's website, the Board is now opening the meeting for a period of public comment. Please remember to announce your name, place of residence, and group affiliation, if appropriate. Your statements will be limited to three (3) minutes in duration. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the West Essex School District.)*

West Essex Regional Board of Education  
FINANCE – October 20, 2021

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 2, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. WHEREAS, complaints were filed in the Superior Court of New Jersey, Law Division, Essex County, against the West Essex Regional School District Board of Education under the following docket nos: ESX-L-6376-21; ESX-L-6377-21; ESX-L-6887-21; ESX-L-6888-21; ESX-L-6889-21; ESX-L-6891-21; ESX-L-6893-21; ESX-L-7302-21; ESX-L-7303-21; ESX-L-7304-21; ESX-L-7403-21; ESX-L-7404-21 (hereinafter referred to as the "Litigation"); and  
WHEREAS, the law firm of **Methfessel & Werbel** has the expertise and experience to provide professional services to the Board; and  
WHEREAS, the Board is desirous of appointing the law firm of Methfessel & Werbel to represent the Board in the Litigation in accordance with the provisions of N.J.S.A. 18A:16-6.  
NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Methfessel & Werbel, as Special Counsel to represent the Board in the Litigation at an hourly rate of One Hundred and Eighty Five Dollars (\$185) per hour for partner and counsel services, One Hundred and Sixty Dollars (\$160) per hour for associate services and Fifty Five Dollars (\$55) per hour for paralegal services in accordance with the other terms and conditions set forth in the Retainer Agreement, which is attached hereto and made a part hereof. The Board President and the Business Administrator/Board Secretary are hereby authorized to execute the Retainer Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Business Administrator/Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.
2. WHEREAS, the **Insurance Archaeology Group** has the expertise and experience to provide professional consulting services to the West Essex Regional School District Board of Education (hereinafter referred to as the "Board") for the purpose of locating historic liability insurance coverage in accordance with their Retainer Agreement attached hereto; and  
WHEREAS, the Board is desirous of appointing the Insurance Archaeology Group, to provide consulting services to the Board finding that the Retainer Agreement submitted by their office is most advantageous, experience, qualifications, price and other facts considered;  
NOW, THEREFORE, BE IT RESOLVED that the Board appoints the Insurance Archaeology Group in accordance with the terms and conditions set forth in the Retainer Agreement which is attached hereto and made a part hereof. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

Enclosures 1F – 3F

West Essex Regional Board of Education  
FINANCE – October 20, 2021

ROLL CALL:      Yes:  
                         No:  
                         Abstain:  
                         Absent:

West Essex Regional Board of Education  
MISCELLANEOUS – October 20, 2021

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 5, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0001 (HS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
2. WHEREAS, the Board has determined that the following policies need to be adopted expeditiously in order to comply with state mandates; and  
WHEREAS, Robert's Rules of Order permits the suspension of rules in order to allow for the acceptance of a resolution that permits adoption of a policy on first and second reading in one meeting for health and safety reasons; and  
WHEREAS, the West Essex Regional Board of Education finds that it is in the best interest of the students attending both West Essex Regional Middle School and West Essex Regional High School for the Board to adopt the following policies with first and second readings in one meeting;  
NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education suspends Robert's Rules of Order in order to permit the first and second reading and the adoption of the following mandated policies in one meeting:  
#1648.14 - Safety Plan for Healthcare Settings in School Buildings  
#2425 - Emergency Virtual or Remote Instruction Program

Enclosures 3M – 50M

3. To approve the Second Reading of Policy #1110 – Organizational Chart

Enclosure 51M

4. To approve the Second Reading of Policy #8210 – School Year

Enclosures 52M – 53M

5. To approve the **West Essex Regional School District Emergency Remote Instruction Plan** for the 2021/2022 school year.

ROLL CALL:      Yes:  
                         No:  
                         Abstain:  
                         Absent:

**West Essex Regional Board of Education**  
**MISCELLANEOUS – October 20, 2021**

The Board President will open the floor to the public for comments on non-agenda items.

Motion to adjourn by \_\_\_\_\_ Seconded by \_\_\_\_\_.

ADJOURN: There being no further business before this Board of Education, BE IT  
RESOLVED that this public meeting be adjourned.